Don't Be An Anonymous Volunteer!

As we move to our new volunteer management system, it is important to make a change to your profile so you're not anonymous. Without this change, other volunteers can't see that you're assigned to a shift, making it nearly impossible to swap shifts or connect with friends.

The process is simple!

Log in to Better Impact at <u>app.betterimpact.com/Volunteer/Main</u>. On your Home page, select the **MY PROFILE** drop-down menu and select **Contact Information**.

	THE HOME FOR VOLUNTED CHICAGO ARCHITECTU	
HOME OPPORTUNITIES SCHEDULE HOME	HOURS REPORTS CONTACT	MY PROFILE Contact Information
Welcome	Upcoming Shifts	Qualifications Training

Scroll down and on the right side you'll see a box labeled **Privacy Setting for the Schedule**. Make sure all three boxes have been checked, and then press **Save**.

Privacy Settings
Privacy Settings for the Schedule
I want other volunteers to be able to see my name in the list of scheduled volunteers.
I want my last name included.
I want my photo included.
Save

That's it! You've included your information in the schedule, so you're no longer an Anonymous volunteer. Do this ASAP - don't forget! - so that other volunteers can see you in the schedule.